

441—165.2(217) Council. The family development and self-sufficiency council is established within the department pursuant to Iowa Code section 217.11. The council's powers and duties are policy-making and advisory with respect to the family development and self-sufficiency grants administered, under contractual agreement, by the department of human rights. Council responsibilities are further delineated in subrule 165.2(3).

165.2(1) *Membership.* The council membership is established by Iowa Code section 217.11 as follows:

- a.* The director of the Iowa department of human services or the director's designee.
- b.* The director of the Iowa department of public health or the director's designee.
- c.* The administrator of the division of community action agencies in the department of human rights or the administrator's designee.
- d.* The administrator of the division of adult, children and family services of the department of human services or the administrator's designee.
- e.* The dean of the college of family and consumer sciences at Iowa State University or the dean's designee.
- f.* The director of the department of education or the director's designee.
- g.* The director of the public policy center at the University of Iowa or the director's designee.
- h.* The head of the department of design, family and consumer sciences at the University of Northern Iowa or that person's designee.
- i.* Two recipients or former recipients of the family investment (FIP) program, selected by the other members of the council.

165.2(2) *Procedures.*

- a.* A quorum shall consist of two-thirds of the members.
- b.* Where a quorum is present in person or by telephone, a position is carried by a majority of the members, or members' designees, eligible to vote.
- c.* Copies of the minutes are kept on file in the office of the administrator of the Division of Economic Assistance in the Department of Human Services, Hoover State Office Building, Des Moines, Iowa 50319-0114.
- d.* At each meeting the council shall determine the date and location of the next meeting. Special meetings may be called by the chair or upon the written request of a majority of council members.
- e.* Council meetings are considered public and require timely notice to the communications media as defined in Iowa Code section 21.4.
- f.* In cases not covered by these rules, Robert's Rules of Order shall govern.

165.2(3) *Council duties.* Council duties as established by Iowa Code section 217.11 are as follows:

- a.* Identify the factors and conditions that place Iowa families at risk of long-term dependency upon the FIP program. The council shall seek to use relevant research findings and national and Iowa-specific data on the ADC program.
- b.* Identify the factors and conditions that place Iowa families at risk of family instability and foster care placement. The council shall seek to use relevant research findings and national and Iowa-specific data on the foster care system.
- c.* Subject to availability of funds for this purpose, award grants to public or private organizations to provide family development services to families at risk of long-term welfare dependency.
- d.* In cooperation with the legislative services agency, develop measures to independently evaluate the effectiveness of programs, including measurement of the program's effectiveness in meeting its goals through reduction in length of stay on welfare or a reduced need for other state child and family welfare services.
- e.* Seek the support of the Iowa research community to carry out research and evaluation responsibilities.
- f.* Seek additional support for the funding of grants. Any funding received will be administered by the department subject to Iowa Code section 234.14.

g. Make recommendations to the governor and the general assembly on the effectiveness of early intervention programs in Iowa and throughout the country that provide family development services to families at risk of long-term welfare dependency.

h. Evaluate and make recommendations regarding the costs and benefits of the expansion of the services provided under the special needs program of the FIP program to include tuition for parenting skills programs, family support and counseling services, child development services and transportation and child care expenses associated with the programs and services.